

**Celo Friends Meeting**  
**Meeting for Worship with Attention to Business (MFWAB)**  
**May 20, 2024**

Clerking: Anne Maren-Hogan

Present: Rachel Weir, Jo Ann Fernald, Catherine Reid, Judy Scheckel, Joanna Flynn, Barb Wulff, Peggy Tibbits, Bob McGahey, Charley Cloak, Lydia Wexler, Eric Gilmore, Jony Thibault, James Mize

Present but arriving later into the meeting: Jennie Boyd-Bull

Minutes: Lucy Perry

The clerk opened the meeting by sharing a passage from *Four Pillars of Meeting for Business* by Debbie Humphries:

*The entire meeting for business is the corporate implementation of the skills developed in meeting for worship. Each time we sit together with others in corporate worship, we have the opportunity to further develop these skills. Some of them are at the individual level, where each of us needs to develop our inward ear, the ear of our heart. Building upon the individual skills are the corporate ones of listening together for something more than what we hear. Both the individual and corporate skills can be understood as queries: Can I hear God/Spirit in my heart? Do I know what it feels like to hear God in my heart? When is my ego talking, and when is it other? When I listen, can I tell the difference between ego and Spirit?*

This was followed by a few minutes of silence.

## **1. Ministry and Care report**

The Ministry and Care report was presented by Anne Maren-Hogan.

This month's query is: *"What do I do to cultivate the spiritual garden that is our Meeting?"*

The following topics were covered:

- Meeting for Worship with Attention to Animals
- Quality of Meeting for Worship
- This month's query
- Transfer of membership requests

- Brian and Florence Yaffee
- Debra Rice
- SAYMA meeting for remembrance coming up:
  - Fuller McCloud
  - Susan Mason-Bouterese
- Change in Ministry and Care Committee
  - Joanna Flynn moving to Marshallsberg
- Friends Journal Letter to the editor
- First Day School Update
- Potluck

The Ministry and Care Committee has been working on an updated Membership Form. Joanna Flynn presented the new Membership Form to this group for consideration. We approved the updated membership form. It is appended at the end of these minutes.

## 2. Finance Report

Jo Ann was recognized for her years of service as Treasurer.

Jo Ann presented a finance report for the first quarter of 2024. The report is appended at the end of these minutes.

Some notes include:

We are likely to overspend on the First Day School Child Care but this is not a problem.

We will need to think about First Day School General Needs when we do the budget for next year.

We are paying \$106 a month to Frontier for internet and phone service. This is expensive, Joann and others are looking into making a change.

There is now a checking account for the Abrahamson fund.

## 3. Nominating Committee Business

Barb Wulff presented the Nominating business on behalf of Donna and Gib

3.1. The following names were given a final approval for positions:

Potluck Committee – Damon Rouse

Welcoming Committee – Astra Coyle, Tim Evans, Judy Scheckel, Rosie Gregory

Buildings and Grounds Committee – Eric Gilmore clerk

First Day School – Sam Maren was approved as a childcare provider

3.2. Lydia Wexler was proposed as Welcome Committee Coordinator. She will be up for a final approval at the July business meeting.

3.3. The following positions are open

Adult Religious Education Committee Clerk and committee members

Margithaus Committee Clerk and committee members

Finance Committee Clerk

SAYMA Ministry and Nurture Committee

SAYMA Nominating Committee

3.4. The Nominating Committee brought back a revised job description for the new job of Finance Committee Clerk.

The text of this job description is appended at the end of these minutes.

We approved this revised job description.

3.5. Religious Education Committee

Lydia Wexler will speak to the Nominating Committee about her role in the Religious Education Committee.

#### **4. Racial Equity Committee Report**

Lydia Wexler presented the Racial Equity Committee report.

The Racial Equity committee has been meeting with members of the Burnsville Lincoln Park community to determine how best to help this community hold on to their land.

On May 16, a Friend made a payment from their AFSC funds, for the purchase of a Lincoln Park property being auctioned.

The Racial Equity Committee is looking into supporting Lincoln Park community members with correcting tax assessments that are too high.

The Lincoln Park Community is looking into forming an official nonprofit for the purpose of protecting land and preserving history.

The next meeting of the Racial Equity Committee will be May 27 at 5:30pm in Margithaus.

#### **5. Welcoming Committee Report**

Jennie Boyd-Bull presented the Welcoming Committee report.

There was a meeting of the Welcoming Committee.

Lydia has agreed to be the coordinator.

There is now a monthly welcomer schedule that will be posted in the Saturday update.

If Rosie is still interested she can be a backup greeter.

Jennie is handing over the committee leadership to Lydia.

Welcoming Committee minutes and the new schedule are appended at the end of this document.

## **6. Margithaus Committee report**

Peggy Tibbits presented the Margithaus Committee report

There will be an ad-hoc committee that will review the process for contracts undertaken by CFM. Peggy has agreed to be on that committee, along with someone from Ministry and Care.

Azra has made a donation of firewood, on behalf of the Children's cooperative Playgroup.

There will be an announcement in the Saturday update to remind committee clerks to consult the online calendar when scheduling a meeting, starting in the fall.

The Margithaus Committee minutes are appended at the end of this document.

## **7. Next CFM work day**

There will be a work day on Saturday June 15 in the morning.

The buildings and grounds committee will meet sometime before then.

## **8. Potluck**

There have been some Sundays recently when attendance at potluck was low. There have been other Sundays when potluck was well-attended.

Some friends had the idea to have potluck just once a month, or to emphasize a particular Sunday for a large gathering.

Some friends felt that even a small gathering is satisfying, so there is no problem with continuing every week.

Eric as Building and Grounds clerk would like to have a potluck at our upcoming workday.

The Potluck Committee can take up this question for consideration.

The meeting ended with a few moments of silence.

**These minutes were approved in the face of the meeting.**

Appendix:

1. Updated Membership Form
2. Financial Report Q1 2024
3. Approved Job Description for Finance Committee Clerk
4. Welcoming Committee minutes and schedule
5. Margithaus Committee minutes

Celo Friends Meeting Membership Form  
Approved May 20, 2024

Member's Full Name \_\_\_\_\_

Admission Date \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Date of Birth \_\_\_\_\_

Partner/Spouse \_\_\_\_\_

Children(Birth Year) \_\_\_\_\_

\_\_\_\_\_

Manner of Admission

\_\_\_ By Clearness Committee and Business Meeting Approval

Clearness Committee Members \_\_\_\_\_

\_\_\_ By Transfer from \_\_\_\_\_ Monthly Meeting

Other Monthly Meeting(s) where they have been a member

\_\_\_\_\_

Quaker by Birth Yes\_\_\_ No \_\_\_

If yes, Parent's names \_\_\_\_\_

Monthly Meeting at birth \_\_\_\_\_

Termination of Membership

Date \_\_\_\_\_

\_\_\_ By death

\_\_\_ By transfer to \_\_\_\_\_ Monthly Meeting

\_\_\_ By Release

\_\_\_ By Resignation

Remarks \_\_\_\_\_

**Celo Friends Meeting**  
Statement of Financial Position Comparison  
As of March 31, 2024

	<b>Total</b>	
	<b>As of Mar 31, 2024</b>	<b>As of Mar 31, 2023 (PP)</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
<b>Abrahamson Fund Principal</b>		
Latino Credit Union 3 yr CD	12,000.00	12,000.00
Latino Credit Union 5 yr CD	13,000.00	13,000.00
Latino Credit Union		
Checking	238.38	0.00
Latino Credit Union- Shares	100.00	100.00
<b>Total Abrahamson Fund</b>		
Principal	<b>\$25,338.38</b>	<b>\$25,100.00</b>
<b>Self-Help Reserve Fund MM-</b>		
Undesignated	<b>\$13,487.22</b>	<b>\$13,183.73</b>
<b>UCB Operating Acct</b>	<b>\$17,320.87</b>	<b>\$21,720.28</b>
<b>UCB Spec Accts</b>		
Abrahmsn Spend	2,534.93	4,570.78
Cap Improv Fund	3,083.69	6,234.43
Dig In Fundraising	25.00	0.00
Ed. Enrichment	3,337.29	3,337.29
Emergency Caretaker Fund	2,100.00	0.00
Feed A Child	0.00	0.00
First Day School		
Fundraisers	0.00	0.00
Fundraiser for Refugees	325.00	150.19
Meetinghouse Safety	169.25	17.77
Special Concerns	1,622.20	2,022.20
<b>Total UCB Spec Accts</b>	<b>\$13,197.36</b>	<b>\$16,332.66</b>
<b>Total Bank Accounts</b>	<b>\$69,343.83</b>	<b>\$76,336.67</b>
<b>Total Current Assets</b>	<b>\$69,343.83</b>	<b>\$76,336.67</b>

Tuesday, May 14, 2024 10:06:01 AM GMT-7 - Accrual Basis



Budget vs. Actuals: 1st Q: FY 2024

**January - March, 2024**

	<b>Actual</b>	<b>Budget</b>	<b>over Budget</b>	<b>% of Budget</b>
<b>Income Donations</b>				
<b>Unrestricted - Operating</b>	\$2,739.73	\$17,000.00	-\$14,260.27	0.16
<b>Total Donations</b>	<b>\$2,739.73</b>	<b>\$17,000.00</b>	<b>-\$14,260.27</b>	<b>0.16</b>
<b>Interest</b>	\$241.66	\$850.00	-\$608.34	0.28
<b>Rental &amp; Misc Income</b>	\$99.00	\$650.00	-\$551.00	0.15
<b>Restricted Donations</b>	\$325.00		\$325.00	
<b>Total Unrestricted Income</b>	<b>\$2,838.73</b>	<b>\$17,650.00</b>	<b>-\$14,811.27</b>	<b>0.16</b>
<b>Expenditures</b>				
<b>Annual Donations-Community</b>		\$2,200.00	-\$2,200.00	0.00
<b>Annual Donations-Quaker</b>		\$1,975.00	-\$1,975.00	0.00
<b>Budgeted Expenses</b>				
<b>Adult Religious Education</b>		\$300.00	-\$300.00	0.00
<b>Advertisement/Outreach</b>		\$150.00	-\$150.00	0.00
<b>Caretaker Pension Fund</b>		\$1,200.00	-\$1,200.00	0.00
<b>CCI Lease and Taxes</b>		\$225.00	-\$225.00	0.00
<b>End of Life Committee</b>		\$100.00	-\$100.00	0.00
<b>FDS Child Care</b>	\$120.00	\$500.00	-\$380.00	0.24
<b>FDS General Needs</b>				
<b>First Day School/Youth</b>		\$150.00	-\$150.00	0.00
<b>Hospitality/Refreshments</b>		\$100.00	-\$100.00	0.00
<b>House and Grounds</b>		\$1,800.00	-\$1,800.00	0.00
<b>Insurance Expense</b>		\$2,100.00	-\$2,100.00	0.00
<b>Library</b>	\$130.00	\$125.00	\$5.00	1.04
<b>Margithaus Committee</b>		\$100.00	-\$100.00	0.00
<b>Ministry and Care</b>	\$72.06	\$200.00	-\$127.94	0.36
<b>Office Supplies</b>	\$13.00	\$250.00	-\$237.00	0.05
<b>Peace and Social Concerns</b>		\$100.00	-\$100.00	0.00
<b>Racial Equity Committee</b>		\$400.00	-\$400.00	0.00
<b>SAYMA Givings</b>		\$3,225.00	-\$3,225.00	0.00

<b>The Welcome Committee</b>		\$100.00	-\$100.00	0.00
<b>Travel and Scholarship</b>	\$100.00	\$1,200.00	-\$1,100.00	0.08
<b>Utilities</b>		\$3,500.00	-\$3,500.00	0.00
<b>FBEMC</b>	\$283.32		\$283.32	
<b>Frontier</b>	\$318.01		\$318.01	
<b>Propane/Kerosene</b>	\$884.54		\$884.54	
<b>Total Utilities</b>	<b>\$1,485.87</b>	<b>\$3,500.00</b>	<b>-\$2,014.13</b>	<b>0.42</b>
<b>Total Budgeted Expenses</b>	<b>\$1,920.93</b>	<b>\$15,825.00</b>	<b>-\$13,904.07</b>	<b>0.12</b>
<b>Total Expenditures</b>	<b>\$1,920.93</b>	<b>\$20,000.00</b>	<b>-\$18,079.07</b>	<b>0.10</b>
<b>Net Operating Revenue</b>	<b>\$917.80</b>	<b>-\$2,350.00</b>	<b>\$3,267.80</b>	<b>-0.39</b>

## **May 13, 2024: Proposed Finance Committee Clerk Job Description**

### **Overview**

The key role of the Finance Committee Clerk is to advise Celo Friends Meeting on healthy financial practices, facilitate Meeting's financial decisions, convene the Finance Committee, and maintain oversight of legal responsibilities.

### **Job Duties**

Call and facilitate the Finance Committee meetings and projects. Write the annual fund-raising letter. Audit or provide oversight of the CFM books through Quick Books.

Be available to answer CFM Committee Clerk questions regarding budgeting. Attend MFWAB. Attend (or assign regular attendance by a Finance Committee member) all Margithaus Committee meetings. Provide assistance to Meeting committees as needed regarding financial matters. Act as Meeting's liaison for the Abrahamson Trustees.

Provide support for the Treasurer when questions arise, particularly committee over-expenditures and novel funding needs. Review Meeting's bank accounts both in Quick Books and online and become familiar with the accounts and their uses.

Become familiar with Quick Books in order to attain financial reports, (quarterly and End of Year) which would then be reported to Celo Friends Meeting on the budget and financials.

Develop a thorough understanding of Meeting's various accounts.

Maintain confidential records of Friend's donations and other relevant financial matters.

Manage the Meeting's money with attention to Federal and State Tax Laws and all things legal, e.g. liability. Researching and alerting friends to these matters.

## **Welcome Committee Meeting and Schedule, Sunday 5/12/2024**

**Present:** Jennie Boyd Bull (outgoing coord. and notetaker), Lydia Wexler, Jim Stockwell, Judy Scheckel

**Absent:** Astra Coyle and Tim Evans, Jerry Cade, Rosie Griggs

### **Meeting Notes:**

- We met during potluck following meeting for worship. I had checked in with Jerry, Astra, and Tim beforehand and conveyed their commitments. Rosie Griggs hasn't responded.
- I reviewed the job description and welcome packet inserts.
- Lydia Wexler has agreed to be coordinator, beginning this month. I handed over the paperwork and will email digital files once she is approved in June. She will welcome on June 2.
- All but Rosie have agreed to be welcomers on the following Sundays and have reviewed the job description and welcome packet information. If Rosie responds, she'll be a backup.

### **Monthly Welcomer Schedule** (to be posted in Saturday update)

**1<sup>st</sup> Sunday: Astra Coyle and Tim Evans**, to share beginning July

Astra: c828 675-9739, astrascoyle@gmail.com

Tim: 828 675-9739, timaevans@gmail.com

**2<sup>nd</sup> Sunday: Jerry Cade**, current,

828 284-0854, jerrycade75@hotmail.com

**3<sup>rd</sup> Sunday: Lydia Wexler**, current

c828 208-4124, lydiawexler@gmail.com

**4<sup>th</sup> Sunday: Jim Stockwell**, current

c828 675-5448, jestockwell125@gmail.com

**5<sup>th</sup> Sunday and Backup: Judy Scheckel**, current

h828 675-9075, judescheckel@yahoo.com

**Coordinator: Lydia Wexler**, to begin June 2024

c828 208-4124, lydiawexler@gmail.com

**Celo Friends Meeting Welcome Committee Coordinator role**

- Maintain schedule of greeters with contact info and which month they usually welcome.
- Make sure all greeters have a current schedule and find a backup if they will be absent.
- Provide co-clerks with current schedule and send name of greeter for Saturday update, if different from schedule.
- Maintain supply of handouts and Welcome packets and reprint or purchase as needed.
- Convene meetings and convey changes as needed.

**Celo Friends Meeting**  
Margithaus Committee Meeting  
April 23, 2024

**Attendance:** Peggy Tibbits- clerk, Rachel Weir, Mari Ohta, Richard Martin, Eric Gilmore, JoAnn Fernald

**Rachel-**

There are struggles at the beginning of the school year fitting all of the time requests from Meeting into the 10 hours of work per week. In particular there are communications via email that are not requests, but committees trying to make decisions regarding meeting times that are unnecessary. Friends can look at the calendar on the website to determine when there is availability and once a meeting-time-date decision is made, send an email to Rachel for her to post on the website. Friends had additional suggestions that Rachel committee a specific time once a week to look at time requests rather than daily.

Rachel reminded the committee that the Meetinghouse rental process needs to be addressed; Friends wanted to change our phone provider because of the Frontier phone costs; the inside of the tool shed needs to be set-up for tools; the outhouse seat needs to be painted this summer; there is an issue with the well; and tissues distributed throughout the Meeting House is not working because kids are tearing them up.

**Mari-**

The Children's Garden Pre-school went well this year. They started with 11 students and 2 new teachers. Two students dropped out, but then 2 new children were added at mid-year. Spring semester ends on June 4th.

During June and July children will meet at the CFM playground on Tuesday at 9 am, one day a week, to go to Ohle's Pond. This will not occur if there are not enough children.

The Children's Garden Pre-school will start back on August 20. Parents will have a workday on August 10th. Celo Friends Meeting (CFM) rental charge will remain \$50 per month. The Children's Garden Pre-school will continue to be outdoors only.

There are no trees that need to be taken down and there is sufficient gravel at this time.

The Children's Playgroup has again requested use of the playground for the summer month on Wednesdays- Fridays from 9 am to 1 pm after the Children's Garden Pre-school is finished. Margithaus Committee agreed to this use of the playground with the

same conditions as last year. Mari agreed to meet with the teachers to explain the boundaries and expectations. Several of the teachers have past experience with children and are working at Goldfinch Gardens.

JoAnn will create the contract for the Children's Playgroup. It was suggested to add abiding by the community speed limits in the contract and a requirement for payment in-kind (gravel, wood, participation in workday, etc.)

**Additional Concerns-**

Peggy is retiring as Margithaus Clerk. Jo Ann will be retiring as Treasurer/Finance Committee Clerk, but will stay through this year for support.

Rachel noted that the printer was returned to Bill Horne. The Committee agreed to purchase a printer for Margithaus.

Several Margithaus Committee members will work on identifying a way forward regarding a new phone system for Meeting.

The meeting closed with silence.

Respectfully Submitted,  
Jo Ann Fernald